

CHURCH MINSHULL PARISH COUNCIL
MINUTES OF THE VIRTUAL MEETING HELD ON TUESDAY 04 MAY 2021

PRESENT:

Cllr Tim Boote, Cllr Brian Charlesworth, Cllr Jacqui Groos, Cllr Nigel Lewis, Cllr Robert Parton, Cllr Bob Schiller and Cllr Mark Smith

IN ATTENDANCE:

Five Members of the public

21/001 ELECTION OF CHAIRMAN

21/001.1 RESOLVED – that Cllr Schiller be elected as Chairman of the Council for the ensuing municipal year.

21/002 ELECTION OF VICE-CHAIRMAN

21/002.1 RESOLVED – that Cllr Lewis be elected as Vice-Chairman of the Council for the ensuing municipal year.

21/003 APOLOGIES FOR ABSENCE

21/003.1 Borough Cllr Sarah Pochin

21/004 DECLARATIONS OF INTEREST

21/004.1 None

21/005 MINUTES OF THE MEETING HELD ON 02 MARCH 2021

21/005.1 RESOLVED – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

21/006 PUBLIC SPEAKING

21/006.1 Members of the public poke on Planning Application 21/1802N and highways matters.

21/007 FLOODING AND HIGHWAYS

21/007.1 The Chairman provided an update on the matters that had been discussed at the previous meeting. Owing to low attendance at a follow-up meeting arranged on 21 April, a further meeting had been arranged for 14 May to discuss flooding and highways issues. Invitees would include Borough Cllr Pochin, Borough Council officers, Edward Timpson MP, Antoinette Sandbach and representatives from the Environment Agency, a neighbouring Parish Council and the NFU.

21/007.2 Councillors discussed the speed limits in the Parish and it was suggested that 20mph within the village and 30mph in the current buffer zones would be more appropriate, therefore, this would be raised at the meeting on 14 May.

21/007.3 Concern was expressed at the speed of farm vehicles through the village and it was agreed that the Chairman would write to local farmers to ask that road safety be considered when travelling through and Parish.

21/008 VILLAGE HALL REDEVELOPMENT

21/008.1 Councillors discussed the progress made since the last meeting on the redevelopment of the Village Hall. Three architects had provided proposals for the redevelopment which included quotations for their services.

RESOLVED – that the quotation from Crystals be selected at the cost as set out in the quotation, to be funded from the Village Improvements

Budget. It was noted that the Council had identified £3,000 in reserves for the Village Hall redevelopment.

21/009 WILDLIFE AREA

21/009.1 The Chairman advised that no further contact had been received from the Cheshire Wildlife Trust regarding the Wildlife Area.

21/009.2 With regards the provision of trees, the Woodland Trust had indicated that these would be provided free of charge and further details were awaited.

21/010 PLANNING

21/010.1 Applications for Consideration

Application	Proposal	Decision
21/1947N	Removal of an agricultural occupancy condition no. 2 of detailed approval 5/4/7147 dated 23rd May 1969 - Proposed demolition of existing farmhouse and rebuilding at Paradise Green Farm, Paradise Lane, Church Minshull	No comments
21/1803N	Listed Building Consent for a proposed extension (revision to the approved application reference 11/2418N) at Bridge House Cottage, Nantwich Road, Church Minshull	See below
21/1802N	Proposed extension (revision to the approved application reference 11/2418N) at Bridge House Cottage, Nantwich Road, Church Minshull	See below

Planning Applications 21/1802N and 21/1803N

The members of the public present at the meeting were asked to submit their views in writing to the Council for consideration.

RESOLVED – that the Council’s response be delegated to the Clerk, in consultation with the Chairman and Vice-Chairman.

21/010.2 Decisions pending with the planning authority

Application	Proposal
21/1569N	Various single and two-storey extensions to existing dwelling at Woodfields, Nantwich Road, Church Minshull <i>Awaiting Decision – Target Decision date 17 May</i>
21/1374N	Single storey extension to the rear of the property. Resurfacing of existing driveway and partial removal of section of dead leylandii at The Smithy, Over Road, Church Minshull <i>Awaiting Decision – Target Decision date 07 May</i>
21/1375N	Listed Building Consent for a Single storey extension to the rear of the property. Resurfacing of existing driveway and partial removal of section of dead leylandii at The Smithy, Over Road, Church Minshull <i>Awaiting Decision – Target Decision date 07 May</i>
21/1301C	Garage Outbuilding to house four classic cars at Bridge House Bungalow, Nantwich Road, Church Minshull <i>Awaiting Decision – Target Decision date 04 May</i>

21/011 COMMUNITY GOVERNANCE REVIEW

21/011.1 Cllrs Parton and Schiller provided feedback from a meeting of Minshull Vernon and District Parish Council regarding the Borough Council's Community Governance Review. The review proposed the abolition of Minshull Vernon and District Parish Council and the subsequent merger of Minshull Vernon and Church Minshull Parishes.

21/011.2 The Clerk advised that these proposals had been agreed for consultation and a 12-week consultation period would commence shortly. Any proposals would come into effect in shadow form in late 2022 and formally from May 2023.

21/012 FINANCE REPORT

21/012.1 The Council considered the elements of the Annual Governance and Accountability Statement for the 2020/21 financial year.

21/012.2 The Internal Audit report had concluded that "on the basis of the internal audit work carried out, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations". There were two recommendations which related to the level of general reserves and risk assessments for suppliers; both of which were agreed by the Council.

RESOLVED – that the internal audit report be accepted and the Council's response to the recommendations be approved.

21/012.3 The Council considered the Annual Governance Statement, which outlined the governance requirements for the Council.

RESOLVED – That the Governance Statement be approved and signed by the Chairman and Clerk accordingly.

21/012.4 The Accounting Statement 2020/21 and the Statement of Receipts and Payments and Balance Sheet for the period 1 April 2020 to 31 March 2021 were received by the Council. These detailed the Council's income and expenditure during the financial year. The Council's opening balance at 1 April 2020 was £12,649 and its closing balance on 31 March 2021 was £10,304. The budget was underspent in the sum of £2,302.

RESOLVED – that the accounting statement for 2020/21 be approved and the Chairman be authorised to sign the Statement accordingly.

21/012.5 As the Council's income and expenditure were both less than £25,000, the Council could declare itself exempt from a limited assurance review by the external auditor. All of the relevant documentation still required completion and publication on the Council's website.

RESOLVED – that the Council exempts itself from the requirement for the external auditor to undertake a limited assurance review.

21/012.6 Insurance

The Clerk advised that the renewal quotation had not yet been received. The Council was in a long-term agreement with Zurich Insurance.

RESOLVED – that, subject to the insurance renewal being less than £200 and the Clerk, in consultation with the Chairman and Vice-Chairman, being satisfied with the cover, then the policy be renewed.

21/012.7 Payments

RESOLVED – that the following payments be authorised:

Payee	Reason	Total	VAT	Net
JDH Business Svs	Internal Audit	£186.36	£31.06	£155.30
Chalc	Affiliation	£132.84		£132.84
Mark Robinson	Salary (Apr) and Expenses	£166.19	£2.40	£163.79
Mark Robinson	Salary – Standing Order May onwards	£132.25		£132.25

21/013 COUNCILLORS' ITEMS

20/013.1 Rural Broadband

Councillors discussed the consultation regarding rural broadband and Cllr Parton would circulate a number of questions in order to be able to provide a response.

20/013.2 Insight Magazine

Further to the Council's decision at the previous meeting to support the provision of a printer for the magazine, it was suggested that this was no longer required. The Chairman advised that he would seek to confirm this formally.

21/014 DATE OF NEXT MEETING

21/014.1 Thursday, 06 July 2021.