

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Church Minshull Parish Council**

County area (local councils and parish meetings only): **Cheshire East**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Mark Robinson, Clerk/RFO**

Date: **04/05/2020**

	£	£
Balance per bank statements as at 31/3/20:		
account 1	8264.6	
account 2	4383.9	
	<hr/>	12648.5
Petty cash float (if applicable)		N/A
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		N/A
Add: any un-banked cash as at 31/3/20		N/A
Net balances as at 31/3/20 (Box 8)		<u><u>12648.5</u></u>