



The Next Meeting of the Parish Council will be held in the Church Hall on Monday the 30th of September 2013 at 7.30pm

AGENDA

1. APOLOGIES FOR ABSENCE.
2. DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA.
3. PUBLIC PARTICIPATION.
4. PRESENTATIONS :
 - a. AN INTRODUCTION TO NEIGHBOURHOOD PLANNING BY CHESHIRE ACTION.
 - b. AN INTRODUCTION TO COMMUNITY LAND TRUSTS BY CHESHIRE ACTION.
(Followed by a short break).
 - c. ~~CANALS & RIVERS TRUST. (Followed by a short break).~~
5. MINUTES OF THE LAST MEETING.
6. MATTERS ARISING FROM THE MINUTES.
7. BOROUGH COUNCILLOR'S REPORT.
8. REPORTS FROM MEETINGS.
9. TO CONSIDER ANY PLANNING APPLICATIONS.
Extraction System at The Badger Public House
10. COMMUNITY SPEED WATCH SCHEME.
11. PROGRESS ON A STRATEGIC VISION FOR THE FUTURE OF THE COMMUNITY.
Community Plan.
12. CONSIDERATION OF FINANCIAL SUPPORT FOR WORK ON CANAL ACCESS AT BRIDGE 11.
13. WEBSITE PREVIEW & PROGRESS UPDATE.
14. ST. BARTHOLOMEW'S CHURCH - HARVEST & NANTWICH FOOD BANK.
15. ARCHIVING OF PARISH COUNCIL RECORDS (from 1964 to 2003).
16. ACCOUNTS FOR PAYMENT & AUDIT TRAIL.
Audit Commission report.
Banking arrangements- Update.
Accounts for payment.
17. CONTRACT OF EMPLOYMENT OF CLERK.
(Note it may be necessary to exclude press & public during the above item).

Church Minshull Parish Council:

Cllrs D Wallis – Chairman, L Bannon Vice – Chairman, B Charlesworth, K Bannon, C Challoner, M Carss
Clerk: Lucy Hassall, 57 Osborne Grove, Shavington, CW2 5BX. Email: lucyhassall@hotmail.co.uk

September 2013



18. CORRESPONDENCE

19. ELECTION OF NEW COUNCIL MEMBER.

a). Voting

(Note it may be necessary to exclude press & public during the above item only).

b). Declaration of Ballot results.

c). Acceptance of office.

d). Resolution to accept newly elected member.

e). Declaration of interests- paperwork.

20. ANY OTHER BUSINESS

(Members are asked to note that whilst this Agenda item may be used to raise issues of concern, substantive decisions can only be taken where business has been specified on the Agenda)



**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THE 30th OF
SEPTEMBER 2013.**

Present: Cllrs D Wallis, K Bannon, L Bannon, C Challoner, B Charlesworth, M Carss.
Also in attendance: J Stockdale, K Cronin, Cllr M Jones. Claire Jones and Tony Clare-
Cheshire Action.

1. **Apologies for absence – None.**
2. **Declaration of interest in items on the agenda – None.**
3. **Public participation.**

J Stockdale and K Cronin recognised as a members of public. Another member also briefly joined the meeting to raise the Badger Public house extraction system issue.

4. **Borough Councillors report.**

Chair asked members to move agenda items due to the borough councillor having to leave early.

RESOLVED

That the borough councillor's report be the next item on the agenda and other agenda items to be moved as appropriate.

Borough Cllr Jones reported on the following issues:

Traffic calming.

Cllr Jones told the meeting that work will start on the 16th of October for two weeks, including the re-surfacing. This will mean road closures and temporary lights on the bridge over the canal. The lights will be temporary for 3-6 months, and if successful will be permanent.

Cllr Jones told the meeting that an application at Reaseheath College is due to be heard on the 9th of November. If passed this will mean a new gateway, at Worleston and the roundabout improvements, which will extend to Cheerbrook and Sainsburys roundabout.

Cllr Jones advised that in the local plan will be proposals for straightening the A530.

Cllr L Bannon asked about sunken kerbs. Cllr Jones agreed that this will be looked at. Cllr Wallis agreed to ask Mr Whitehead about this issue via email.

5. **To consider extraction system at the badger public house.**

A member of the public has raised concerns regarding the extraction system at the public house. The Chairman has also received an email regarding this issue from another member of the public.

The planning application submitted over two years ago to install a stack was discussed.

The member of the public stated that the matter has been raised previously and raised a number of other issues.

The issue was discussed at length.

RESOLVED

That the borough councillor will take all enforcement action to get the extraction system installed at the Badger Public House.

6. **Presentations:**

- Introduction to neighbourhood planning by Cheshire action-Claire Jones (CJ).
- Introduction to community land trusts by Cheshire action- Tony Clare (TC).

Councillors then asked a number of questions about Neighbourhood planning and Claire Jones answered these questions. Councillors had no questions following the Land Trusts presentation.

7. **Minutes of the last meeting.**

RESOLVED

- a) That the clerk will make the necessary amendment in the minute's book.
- b) That the tracked changes will be made for publishing on the website, with assistance offered to the clerk from Cllr Carss.
- c) That the minutes will be pasted into the book after the meeting and signing.
- d) That the minutes will be shortened with the exception of the Borough Councillors report.
- e) That action log will be produced within a short time of the meeting.



8. Matters arising from the minutes.

Traffic calming.

Cllr Bannon suggested that the traffic monitoring be now done due to the delays of the works.

RESOLVED

That the council will not use the monitoring equipment at this stage as agreed at the last meeting and prefer to use the existing data from previous monitoring.

9. Reports from meetings.

None to report.

Cllr L Bannon suggested that someone should attend the LAP transport meeting on Wednesday the 2nd of October. None of the councillors are able to attend.

10. Community speed watch scheme.

Cllr Challoner told the meeting that the scheme will be closing down for the winter and start again in the spring, with a review to include areas by Eachus Lane and the line of sight, and following the completion of works.

11. Progress on a strategic vision for the future of the community.

Nothing to report on progress of the community plan, due to members working on the new website, but work is still continuing. Target date possibly January.

12. Consideration of financial support for work on canal access at bridge 11.

Cllr Wallis told members that the canals trust have adopted this work as one of there projects. Following a meeting to review access for the project and email to Paul Corner, Cllr Wallis reported that Paul Corner has injured his back and is unable to work on the project. Cllr Wallis will email Nicola, Paul's colleague to get a date from starting the works. At the meeting with Paul, the issue of the parish council making a contribution to funding the works was discussed. This matter was discussed with members.

RESOLVED

That the Parish council will make a donation to the project of £350 to Canals and Rivers Trust.

The matter of adoption agreement was discussed. Cllr Wallis has asked for a draft of the agreement but this has not been sent yet. Cllr Wallis will contact Nicola to advise that a donation has been agreed and to ask for the adoption/partnership agreement.

13. Website preview & progress update.

Cllr L Bannon advised members that the website preview will now be held at his home address next Monday at 7.30pm, due to poor signal at the village hall.

Cllr Bannon advised that information from the old website is now transferred to the new website, and ready for the launch. The current website is still operational. The launch strategy will be discussed at the preview. Cllr K Bannon and Cllr Wallis expressed their thanks on behalf of the council to Cllr L Bannon and Cllr Carss for all their time and hard work they have put into getting the website ready for launch.

14. St. Bartholomew's church - Harvest & Nantwich food bank.

Cllr Challoner advised members that the church harvest festival and supper will be held on the 11th of October at 7pm and on the 13th for the children's service. This year the church will be linking in with Nantwich food bank, and are asking for suitable food stuffs to be donated and passed on to the food bank. Details are on the village website.

Cllr Challoner further advised that a letter has been sent to the chair to invite all councillors to the Remembrance Service held on the 10th of November, and asked for Cllr Wallis to lay a wreath.

Cllr L Bannon suggested that someone from the council should attend the social media training with Chalc. The cost of the course is £30.

RESOLVED

- a) That Cllr Carss will attend.
- b) That the Parish council will pay £30 for this course.

15. Archiving of parish council records (from 1964 to 2003).

The matter was discussed.



RESOLVED

That the clerk will look into archiving these historical records in secure and controlled conditions.

16. Accounts for payment & audit trail.

Accounts for payment

RESOLVED

That the following accounts be authorised for payment.

To	Item	Amount	Cheque no.
CM Village Hall	Hall Hire	£22.93	561
D. Wallis	For gift in lieu of service for former Clark G.G.	£173.00	562
Chalc	Social media course- Cllr Carss, in item 14	£30.00	563

Audit Commission report

Clerk advised that the BDO report has been returned with no issues outstanding.

Banking arrangements- Update.

Clerk advised that no correspondence has been received from HSBC to date.

Bank statements for the current and deposit accounts was examined by members and signed by the Chairman.

17. Contract of employment of clerk.

RESOLVED

That Cllrs K Bannon and Wallis will take the lead in dealing with this matter.

18. Correspondence.

Two items tabled- No action required.

19. Election of new council member.

Cllr Wallis expressed his strong views on having to decide on choosing one of the candidates over the other, and the fact that the community needs people to come forward and be willingly involved in improving the community. Cllr Wallis asked the council to consider increasing the number of councillors to eight. Cllr Wallis stated that this at this stage would not be legal to have eight councillors and that there is a process to be followed with Cheshire East council to increase the number of councillors.

Cllr Carss suggested that if there is a process to do this, then this process should be started whether this takes 2 months or two years first.

The clerk briefly outlined a number of reasons why the council should not proceed with increasing their number to eight without consultation with Cheshire East and investigating the process further before action.

These are as follows:

- a). The council could receive a complaint from a resident in the community, which could lead to the ultimate penalty of disqualification from being a councillor, as the decision makers.
- b). If another vacancy is created it should be advertised by notice to the public, to give the public the opportunity to ask for a full election or to apply of the position for 14 days.
- c). Notice requires the council to co-opt or vote and a vote would not arise if both candidates were to be made councillors.

Cllr K Bannon suggested that the council follow the suggestion of Cllr Carss and start the process. Cllr K Bannon asked the clerk about the process. The clerk replied that as this question has only been presented tonight and they would have to look into this issue. KC asked about a compromise, suggesting that one person is named and the other as a member of the public while the process starts. JS suggested voting for one and co-opting the other. The clerk explained that currently only one vacancy exists, and if another was created, then vacant, the notice requirement of 14 days would still have to be complied with. Cllr L Bannon expressed his disappointment that when someone is willing to do work for the community rules prevent this happening. KC agreed with the comment; however it should be done in a proper way.



Cllr Carss asked if the council could, ask for the chair of another community group to attend meetings to contribute for a set time period.

The clerk advised that this could be done whilst the process is started, however that person would not be able to vote on council decisions but contribute ideas.

JS suggested a representative from the village hall. Cllr Wallis asked if JS would be happy with that suggestion. JS stated that she would be happy with this in the short term and be for these purposes a valid position. The clerk advised that the only problem would then be, if Cheshire East would not allow an additional councillor.

RESOLVED

That K Cronin be co-opted as councillor and J Stockdale be invited as representative of the Village Hall Committee.

Cllr Cronin was given paperwork to be completed from the clerk.

20. Any other business.

Cllr Challoner asked for the council to welcome J Stockdale and K Cronin.

RESOLVED

Cllr Carss suggestion to have the Parish Precept as an item on the next agenda.

Date of the next meeting is on the 18th of November in the Village Hall.

End of meeting.