

# CHURCH MINSHULL PARISH COUNCIL

**The Annual Meeting of Church Minshull Parish Council  
will be held in the Church  
on Monday 30th May 2011 at 7.30pm**

## AGENDA

- ELECTION OF CHAIRMAN & VICE-CHAIRMAN
- TO CONSIDER THE CO-OPTION OF TWO MEMBERS OF COUNCIL
- APOLOGIES FOR ABSENCE
- DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA  
(Members are required to declare any interests at this point, or whenever it becomes apparent that there is an interest)
- ANNUAL BUSINESS
  - appointment of Responsible Financial Officer
  - risk assessment
  - to consider the Statement of Accounts and Governance Statement
- MINUTES OF LAST MEETING
- MATTERS ARISING
- FUTURE OF BADGER INN
- REPORT ON THE POLICE 'CLUSTER' MEETING
- COMMUNITY SPEED WATCH SCHEME
- TO CONSIDER ANY PLANNING APPLICATIONS & ISSUES
- ACCOUNTS FOR PAYMENT & AUDIT TRAIL
- CORRESPONDENCE
- ANY OTHER BUSINESS  
(Members are asked to note that whilst this agenda item may be used to raise issues of concern, substantive decisions can only be taken where business has been specified on the Agenda)

### 15. DATE OF NEXT MEETING

**At the conclusion of the business listed above the Annual Parish Meeting will take place. Local residents are warmly invited to attend both meetings.**

Clerk: Gwyn Griffiths  
18 Holly Mount Basford  
CREWE CW2 5AZ  
Tel. 01270 663832

**CHURCH MINSHULL PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**HELD ON 30th MAY 2011**

**Present:**

Cllrs P Harper, K Bannon, L Bannon, B Charlesworth & D Wallis.  
Borough Cllr Jones.  
Five members of the public.  
The Clerk (G Griffiths).

**1. Election of Chairman & Vice-Chairman**

**RESOLVED**

That Cllr Wallis be elected Chairman for 2011-2012, and that Cllr L Bannon be elected Vice-Chairman for 2011-2012.

In accepting office Cllr Wallis indicated that he wished to see responsibilities spread between members of the Council, rather than being loaded primarily on the Chairman.

**RESOLVED**

That the following areas of responsibility be allocated at this point:

Police liaison	Cllr Harper
Village Vision	Cllr K Bannon
Communication	Cllr L Bannon
Speedwatch	to be considered later in the meeting

**2. Co-option of additional members**

The Clerk advised members that five members had been nominated and returned as a result of the May election process; there remained two vacancies which could be filled by co-option. One expression of interest in serving as a member had been received.

**RESOLVED**

a) That Christopher Challoner of 11 Village Farm, Church Minshull be co-opted to serve as a member until 2015;

b) That Cllr Challoner be appointed to take overall responsibility for the community speedwatch scheme on behalf of the Parish Council;

c) That consideration of the filling of the final vacancy be deferred to a future meeting.

The Chairman took the opportunity to thank his predecessor, Cllr Peter Harper, for his service as Chairman. He had been the longest serving Chairman in the history of the Parish Council, and had made a major commitment to the work of the Council and the welfare of the community; he was owed a debt of gratitude.

**3. Apologies for absence**

There were no apologies for absence as all members were present.

**4. Declarations of Interest**

There were no declarations of interest at this point.

In view of the public interest in a current planning application the Chairman suggested that discussion be taken at this stage.

## **5. Planning Application 11/0573 Poultry House etc, Minshull Lane, Church Minshull**

This application had been considered by members, and an initial response had been prepared by the Clerk and submitted on behalf of the Council. The letter was read out by the Clerk. Borough Cllr Jones was then asked to explain the current position regarding the application. He advised that he had received vociferous comments regarding the application, and had 'called in' the application so that it would have to be considered by committee – probably at the July meeting of the Southern Area Planning Committee.

The Chairman then opened the meeting for public comment.

Members of the public raised concerns regarding the application which included: adverse visual impact; disquiet with the nature of the proposed business; the possibility of future further expansion, as seen at Poole; long-term sustainability of the business; environmental impact e.g. smell and potential pollution.

Cllr Harper referred to the earlier case of the 'lambing shed' which had been refused by the planning authority because of its adverse visual impact and lack of evidence of agricultural need, which created a significant precedent.

Borough Cllr Jones suggested that the proposal's impact in blighting a greenfield site in open countryside was the key issue

### **RESOLVED**

That a Parish Meeting be called as appropriate to be followed by a meeting of the Parish Council to allow both a 'public statement' and a further formal Parish Council representation to be adopted as necessary.

## **6. Annual Business**

The Clerk reminded members of their statutory obligations to carry out certain business: to appoint a Responsible Financial Officer; to consider an Annual Risk Assessment; to consider whether a review of Standing Orders was appropriate; and to consider the Statement of Accounts and Governance Statement.

### **RESOLVED**

a) that the Clerk (Mr Gwyn Griffiths) be reappointed as Responsible Financial Officer for 2011-2012;

b) that the Council, having carried out an appropriate risk assessment, considers that the interests of the Council to be adequately protected;

c) that the Council does not feel it needs to review its Standing Orders;

d) that the Annual Return Statement of Accounts and Statement of Assurance be approved, and be signed by the Chairman and Clerk;

e) that Mrs JD Bratherton be invited to continue to serve as the Council's Internal Auditor, on the terms previously agreed.

## **7. Matters arising**

### **Badger Inn**

Members considered the current position regarding development at the Badger Inn. There were two issues currently causing concern to local residents: the installation of extractor fans in a position which was not in accordance with the planning application

submitted and approved by the planning authority and potentially in breach of planning regulations; and the issue of whether planning permission had in fact ever been granted. The Chairman briefly adjourned the meeting to allow local residents to express their views on the matter.

**RESOLVED**

That the Clerk be asked to write to the planning authority seeking clarification regarding the current position regarding planning permission, and the practicality of enforcement action being taken regarding unauthorised works already carried out.

Youth Work

The Clerk confirmed that the assurances sought as a condition of providing grant funding had now been received and payment could be made subject to the payee being identified.

**8. Police Cluster Meeting**

The Chairman reported that he had attended the recent meeting in Acton at which the new Police Inspector for the area had introduced himself, and had indicated that he wished to continue with the current arrangements for the cluster meetings, which were felt to be very useful for both the police and parish communities. One significant issue which had been reported at the meeting was a recent attempted child abduction in Bunbury.

**9. Community Speed Watch Scheme**

The speed gun had not been in use since the last meeting because of the unavailability of volunteers. It was agreed that Cllrs Challoner, Harper and Wallis would meet to discuss the future of the scheme.

**10. Accounts for payment & Audit Trail**

**RESOLVED**

That the following be authorised for payment (payments marked # are made under Section 137 of the Local Government Act):

G Griffiths	salary & expenses	£ 350.58	400
R Aspinall	litterpicking	£ 750.00	501
Cheshire Association of Local Councils	membership	£ 112.20	502
St Luke's Hospice	donation #	£ 50.00	503
Donna Louise Trust	donation #	£ 30.00	504
Childline North West	donation #	£ 30.00	505
Nantwich Museum Trust	donation #	£ 30.00	506
Cheshire East CAB	donation #	£ 30.00	507

Appropriate bank statements were examined by members and signed by the Chairman.

**11. Correspondence**

The Clerk presented his report on correspondence received since the last meeting of the Council. There were no matters requiring decision.

## **12. Any Other Business**

Members raised a number of issues.

Parish Vision. A group of residents including members of the Parish Council had met in May and had identified a number of 'quick win' issues to address; there would be a further meeting in July, and it was hoped to develop a way in which village organisations (Parish Council, Village Hall, PCC etc) could act collectively.

Website. The village website was not currently being maintained and a suggestion had been made that the Parish Council could take 'ownership' of the site. Members discussed the implications of such a role, particularly in the area of website maintenance for which a competent webmaster was a necessity. It was agreed that Cllrs Challoner and L Bannon would meet with the website's current owners to discuss the future.

Borough Councillor's Report. Cllr Jones updated members on a number of issues including the potential devolution of assets and services to parish level, which was unlikely to be relevant to Church Minshull. He also advised members of the structure of the Nantwich Local Area Partnership, its sub-groups, and the potential for parish council involvement.

## **13. Date of next meeting**

Monday 1st August 2011. [Note. Subsequently changed to 8th August]