

Explanation of variances – pro forma

Name of smaller authority: _____ **Church Minshull Parish Council** _____

County area (local councils and parish meetings only): _____ **Cheshire East** _____

Please provide **full explanations, including numerical values**, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Section 2	2016/17 £	2017/18 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)
Box 2 <i>Precept</i>	4638	4638	0	0%	
Box 3 <i>Total other receipts</i>	8290	2040	-6250	75%	In 2016/17, the following grants were received – Neighbourhood Planning Grant (£6,112) and Transparency Code (£865.67)
Box 4 <i>Staff costs</i>	3251	2439	812	25%	There was a three-month gap between Clerks in 2017/18 and the previous Clerk worked an additional hour per week on Neighbourhood Planning work
Box 5 <i>Loan interest/ capital repayments</i>	0	0	0	0%	
Box 6 <i>All other payments</i>	12552	4653	-7899	63%	In 2016/17 the Council spent £6,093 on development of the Neighbourhood Plan; £1,000 on a Noticeboard; £488.97 on a laptop and £1,227.60 on the Weaver View fence.
Box 9 <i>Total fixed assets & long term investments & assets</i>	0	0	0	0%	
Box 10 <i>Total borrowings</i>	0	0	0	0%	
Explanation for 'high' reserves	Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end: General reserves - £6,386 By-Election reserve - £5,000				