

CHURCH MINSHULL SPORTS AND SOCIAL CLUB CONSTITUTION

1) NAME

The name of the group shall be Church Minshull Sports and Social Club - hereafter referred to as "the group".

2) OBJECTS

The objects of the group shall be:

To organise, host, promote and encourage community participation in sports and leisure activities in Church Minshull Village Hall.

3) POWERS

In furtherance of the Objects, but not otherwise, the Management Committee may exercise the power to:

- (i) Raise funds from third party sources and attendance/membership fees, all assets to be donated to the Village Hall and used by the group.
- (ii) Purchase consumables, equipment and necessary maintenance etc.
- (iii) Work in partnership with different organisations.
- (iv) Recruit volunteers.
- (v) Carry out anything else within the law necessary to achieve the group's Objects.

4) MANAGEMENT COMMITTEE

The group shall be administered by a Management Committee of no less than three people and no more than ten, who must all be at least 18 years of age. Members will be elected for a period of up to one year, but may be re-elected at the AGM.

5) OFFICERS

The group shall have a Management Committee consisting of -
Chairperson

Treasurer

Secretary

Plus any additional Officers that, from time to time, are deemed necessary in order to carry out the group's Objects.

6) MANAGEMENT COMMITTEE MEETINGS

- (i) The Management Committee shall meet at least three times a year - one of which will be an AGM to be held no later than 15 months after the previous AGM. Meetings shall enable the group to discuss actions, monitor progress to date and consider future developments.
- (ii) All members shall be given at least fourteen days' notice by email of when a meeting is due to take place and its location, unless it is deemed an emergency.
- (iii) Two-thirds of committee members must be present in order for a meeting to take place.
- (iv) It shall be the responsibility of the Chairperson to chair all meetings or a designated deputy in his/her absence. All meetings must be minuted and made accessible to interested parties.

7) ALTERATION OF THE CONSTITUTION

- (i) Any changes to the Constitution must be agreed at a Management Committee meeting by a majority of the attending committee members - the Chairperson having a casting vote.

8) FINANCE

- (i) The group shall operate as a Not For Profit Organisation and all funds must be applied to the

Objects of the group and for no other purpose.

- (ii) Any monies acquired by the group, including donations, contributions and bequests, shall be paid into Bank accounts operated by the Management Committee.
- (iii) Bank accounts shall be opened in the name of CM Sports and Social Club. Any deeds, cheques etc. relating to the group's bank account shall be signed by at least two of the following - Chairperson, Treasurer or Secretary. Any online payments shall be authorised by the Treasurer and either Chairperson or Secretary.
- (iv) The Management Committee may be reimbursed for authorised expenditure - receipts must be submitted.
- (v) Any income/expenditure shall be the responsibility of the Treasurer, who will be accountable to ensure funds are utilised effectively and that the group stays in credit and within budget. Official accounts shall be maintained and will be examined annually by an independent auditor who is not a member of the Management Committee. An annual financial report shall be presented at the AGM.
- (vi) The group's accounting year shall run from 1st April to 31st March.

9) MEMBERSHIP

At the Management Committee's discretion a membership scheme may be introduced. The rules of the membership scheme will be devised by the Committee prior to its introduction and added to the Constitution.

10) DISSOLUTION

- (i) The group may be dissolved if deemed necessary by a majority vote of those attending a Management Committee called specifically for that purpose. Any assets, or remaining funds after debts have been paid, shall be transferred to a local organisation or good cause at the discretion of the Management Committee.

11) ADOPTION

This Constitution was adopted at an AGM held at Church Minshull Village Hall on 31st January 2017 by -

Signed – Chairperson – Sue Challoner

Signed – Treasurer – Margaret Denton

Signed – Secretary - Sue Hugill