

**CHURCH MINSHULL PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 03 MARCH 2020**

PRESENT:

Cllr Brian Charlesworth (Chairman), Cllr Tim Boote, Cllr Jacqui Groos, Cllr Nigel Lewis, Cllr Robert Parton and Cllr Mark Smith

IN ATTENDANCE:

Four members of the public

19/108 APOLOGIES FOR ABSENCE

19/108.1 Cllr Schiller

19/109 DECLARATIONS OF INTEREST

19/109.1 Cllr Parton declared interests in the items relating to 'Flooding' and 'Payments'.

19/110 PUBLIC PARTICIPATION

19/110.1 Members of the public attended the meeting and made contributions to the items relating to 'Flooding' and 'Traffic Management.'

19/111 MINUTES OF THE MEETING HELD ON 07 JANUARY 2020

19/111.1 RESOLVED – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

19/112 PLANNING

19/112.1 Planning application for consideration -

Application	Proposal	
20/0350N	Diversification of existing agricultural unit to allow for use of part of the farm landholding for the relocation of an equestrian business, with demolition of some existing redundant buildings and the erection of a new stable/store/riding arena building and an outdoor ménage at Paradise Green Farm, Paradise Lane, Church Minshull	Support and comment regarding local highways infrastructure

19/112.2 Decisions by the Planning Authority

Application	Proposal	
19/5367N	Develop and landscape the rear garden within the curtilage of the listed building (Old House) at Old House, Nantwich Road, Church Minshull	Approved with Conditions
19/5400N	Minor amendment to 19/3451N; Alteration to domestic garage/store to provide first floor home office at Old House, Nantwich Road, Church Minshull	Approved with Conditions
19/5387N	Minor amendment to 19/3416N; listed building consent for Alteration to domestic garage/store to provide first floor home office at Old House, Nantwich Road, Church Minshull	No decision to date

19/113 TRAFFIC MANAGEMENT

19/113.1 Councillors discussed a number of issues relating to traffic management. A major concern was for the closure of Middlewich Road for bridge works from 01 June to 23 October 2020 and the effect this would have through Church Minshull as an alternative route. The Clerk was asked to liaise with the highways authority on this issue.

19/113.2 Councillors agreed that a traffic infrastructure plan was necessary for the village and Cllr Parton agreed to scope this document.

19/114 VILLAGE IMPROVEMENTS

19/114.1 Cllr Lewis provided an update regarding the website. One quote had been received for the continued hosting of the site, however, a further quote was awaited. It was noted that the Webmaster had indicated that they no longer wished to undertake the role although discussions were ongoing. This matter would be considered further at the next meeting.

19/115 NEIGHBOURHOOD PLAN

19/115.1 The Neighbourhood Plan had been adopted following the successful referendum. There had been 90 votes cast for Yes, 14 cast for No; with a turnout of 28%.

19/116 FLOODING

19/116.1 Concern was expressed at the lack of responses or action from the Borough Council following the meetings held in the Autumn. The Clerk was asked to liaise with Borough Cllr Pochin to seek an update. In order to escalate matters, Cllr Boote would liaise with Edward Timpson MP to seek an urgent meeting on this matter. Councillors agreed that the Parish Council must use every effort to progress these issues as a matter of urgency.

19/117 REPORTS FROM MEETINGS

19/117.1 Police Cluster Meeting

Cllr Charlesworth provided feedback from the recent Cluster meeting, which identified 114 offences in the Cluster area.

19/118 RISK REGISTER

19/118.1 The Clerk provided an updated version of the Parish Council's Risk Register.

RESOLVED – that the Risk Register be approved.

19/119 FINANCE REPORT

19/119.1 The Council considered the finance report which provided a bank reconciliation, budgetary analysis and an end of year projection.

19/119.2 Payments

RESOLVED – that the following payments be authorised:

Payee	Reason	Cheque	Total	VAT	Net
Bob Schiller	Sandbags	100767	45.60		45.60
Peter Wilson	Lengthsman	100768	510.00		510.00
Mark Robinson	Salary	100769	387.48		387.48
Mark Robinson	SLCC membership	100769	21.00		21.00
HMRC	PAYE Q4	100770	256.80		256.80
Aqueduct Marina	Room Hire	100771	120.00	20.00	100.00

19/119.3 Lengthsman

The Lengthsman had requested that the Council considers an increase in the hourly rate commencing from April 2020. It was noted that the whole of the funding comes from a grant from the Borough Council.

RESOLVED – that the Lengthsman's contract be amended to a rate of £10.00 per hour.

19/119.4 Reserves

It was projected that the Council's end of year financial balance would be approximately £12,093. It was recommended that the Council should identify any particular earmarked reserves, which would be held separate to the General reserve.

Councillors discussed the availability of grant monies and Cllr Boote agreed to investigate this.

RESOLVED – that the Council maintains the following earmarked reserves for 2020/21:

- By-election - £4,000
- Village Improvements - £1,875.26

19/119.5 Fixed Asset Register

RESOLVED – that the Register be approved.

19/119.6 VE Day Commemorations

The Council had previously agreed to support the VE Day 75th Anniversary commemorations and Councillors discussed a suitable amount of funding.

RESOLVED – that £500 be provided to support these commemorations.

19/120 COUNCILLORS' ITEMS

19/120.1 Cheshire Railings

The poor condition of some of the Cheshire Railings and Bollards was raised and the Clerk would liaise with the Borough Councils regarding these.

19/121 DATE OF NEXT MEETING

19/121.1 Tuesday 05 May 2020.