



**CHURCH MINSHULL PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON TUESDAY 19 MARCH 2019**

**PRESENT:**

Cllr Brian Charlesworth (Chairman), Cllr Nigel Lewis and Cllr Bob Schiller

**IN ATTENDANCE:**

One member of the public

**19/24 APOLOGIES FOR ABSENCE**

19/24.1 Borough Cllr Green.

**19/25 DECLARATIONS OF INTEREST**

19/25.1 None.

**19/26 MINUTES OF THE MEETING HELD ON 08 AND 24 JANUARY 2019**

19/26.1 RESOLVED – that the minutes of the meetings be approved and signed by the Chairman as a true and correct record.

**19/27 COUNCILLORS**

19/27.1 The resignation of one Councillor was noted.

**19/28 ROLES AND RESPONSIBILITIES**

19/28.1 Although all of the roles and responsibilities would be reviewed at the Annual Meeting of the Parish Council, Cllr Charlesworth agreed to be the link with Home Farm Park. With regards to the website, Cllr Lewis advised that he would arrange a training session with the website provider.

**19/29 PLANNING MATTERS**

19/29.1 Planning applications received between meetings (to ratify decision)

19/0275N	Conversion of a Traditional Grade II Listed Farm Building to Wedding and Events venue and all associated works at Minshull Hall, Nantwich Road, Church Minshull	No comments
19/0534N	Listed building consent for proposed alterations to Later Addition extensions: Replacement windows, forming new/enlarged openings, installing exterior bi-fold doors at Oakhurst, Over Road, Church Minshull	No comments

19/29.2 Outstanding Application

18/6224N	Games room over existing garage at Bridge Cottage, Cross Lane, Minshull Vernon	No decision to date
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**19/30 TRAFFIC MANAGEMENT**

19/30.1 Councillors noted the positioning of traffic survey strips in the village and Cllr Lewis was asked to provide an update on the purpose of these.

19/30.2 The Clerk outlined the conditions by which the Speed Indicator Device (SID) would be loaned from a neighbouring Parish Council; to which it was

agreed that these were not suitable. Cllr Lewis advised that he would liaise with other SID providers to ascertain whether one could be rented to the Council.

**19/31 VILLAGE IMPROVEMENTS**

19/31.1 Cllrs Lewis and Schiller had formulated an explanation of the purpose for the Village Improvements budget which was ‘To develop improvements within the village for the benefits of residents and visitors by improving facilities, aesthetics and opportunities.’ This would be placed on the website and in the Insight magazine and residents would be asked to offer suggestions for schemes.

19/31.2 One request had been received for the provision of defibrillators in the village and on Home Farm Park. Councillors supported this proposal in principle and the Clerk was asked to obtain quotes to rent or buy the equipment.

**19/32 NEIGHBOURHOOD PLAN**

19/32.1 Cllr Schiller advised that the Regulation 14 consultation process would be finishing on 20 March 2019. This provided consultees and members of the public the opportunity to comment on the draft neighbourhood plan. There was a Consultation Event being held on 06 April at the Village Hall between 10.00am and 1.00pm, to which all residents were invited.

**19/33 CHURCH MINSHULL VISION GROUP**

19/33.1 A letter had been received from the Chair of the Vision Group providing information regarding the dissolution of the Group as it had achieved its original objectives. A new Group would be formed based around the organisation and development of the Minshull Madness and related events. Councillors noted the proposal and the Clerk was asked to respond to the letter to thank the Vision Group for all of its efforts over the years and wishing success in the new Group’s activities.

**19/34 RISK ASSESSMENT 2019**

19/34.1 Councillors reviewed the Council’s risk assessment and the mitigating actions.  
RESOLVED – that the risk assessment be approved and adopted.

**19/35 ELECTION 2019**

19/35.1 The Clerk reminded Councillors that there would be Parish Council elections on 02 May 2019. The deadline for the submission of nomination papers was 03 April 2019.

**19/36 FINANCE REPORT**

19/36.1 The Responsible Financial Officer submitted the finance report which detailed the spending against budget for each budget line and a bank reconciliation statement.

19/36.2 Payments

RESOLVED – that the following payments be authorised:

Payee	Reason	Cheque	Total	VAT	Net
CMVH	Hall Hire	100744	60.00	10.00	50.00
HMRC	PAYE Q4	100745	241.20		241.20
Mark Robinson	Salary & Expenses	100746	453.26		453.26
Peter Wilson	Lengthsman	100747	204.00		204.00
CHALC	Training	100748	35.00		35.00

19/36.3 Fixed Assets Register

Councillors reviewed the Fixed Assets Register, which had a value of £1,127.21.

RESOLVED – that the Register be approved.

**19/37 DATE OF NEXT MEETING**

19/37.1 Tuesday, 14 May 2019, commencing at 7.30pm (Annual Parish Meeting and Annual Meeting of the Parish Council)