



Church Minshull Parish Council

MINUTES OF A MEETING OF CHURCH MINSHULL PARISH COUNCIL HELD ON THE 7th November 2017 AT CHURCH MINSHULL VILLAGE HALL

Present: Cllr M Carss Chairman
Cllr J Stockdale Vice Chairman
Cllr L Baddeley
Cllr B Charlesworth
Cllr G Russell
Cllr B Schiller

07.11.01 APOLOGIES FOR ABSENCE

Apologies For absence were received from Cllr J Smith.

Resolved: That the apologies for absence be accepted.

07. 11.02 DECLARATIONS OF PECUNIARY INTERESTS

Cllr Stockdale and Cllr Russell declared their interest in the grant application from CM Sports and Social Club.

07.11.03 MINUTES OF THE MEETING HELD ON 5th September 2017

Resolved: That the minutes of the meeting held on 4th July 2017 be confirmed as a true and correct record and signed by the Chairman.

07.11.04 MATTERS ARISING FROM THE MINUTES

Outstanding Action: Cllr Carss to write to the owner of Home Park Farm to receive confirmation that the noticeboard would be a welcome addition and a space to erect it would be provided.

Outstanding Action: Cllr Carss to notify other groups and organisations in CM when the noticeboard had been erected.

07.11.05 PUBLIC PARTICIPATION

None present

07.11.06 BOROUGH COUNCILLOR'S REPORT

Cllr M Jones was not in attendance.

07.11.07 PLANNING APPLICATIONS

17/5397N - no concerns

17/5398N – no concerns

17/5322N - reiterated concerns of previous application with one small amendment

17/4473N – no concerns

17/4606N – no concerns

17/4824N no concerns at present but noted that information previously required by Cheshire East was still missing

07.11.08

REPORTS FROM MEETINGS

- ChALC Report provided by Cllr Russell.
- Police Cluster Meeting (BC) Report received.
- Sumba Litter pick completed on Sunday 5th November 2017
- Community Speedwatch suspended for the winter period.
- Highways Meeting Cllr Russell has arranged to circulate an Area Group report weekly
- Home Farm Park Surgery Report provided by Cllr Carss.
Action: Item to be added to next agenda for further discussion.
- Neighbourhood Development Plan (MC) Character Assessment has been produced. Cllr Schiller to take over the Chairmanship of the NHDP with immediate effect.
Action: Cllr Carss to update the timeline.

07.11.09

Conclusion of Audit

BDO found Audit satisfactory and it has been signed off and concluded

07.11.10

Resignation of Clerk

Letter of resignation has been received from the clerk, Ms Sandie McBennett.

Resolved: Cllr Carss to write to accept letter of resignation

Action: Cllr Carss, Cllr Stockdale, Cllr Schiller to arrange to interview the two applicants for the role of Clerk

Resolved: To develop a job description and Terms and Conditions for the role of Clerk

07.11.11

Appointment of RFO

Cllr Carss proposed and Cllr Russell seconded the proposal that Cllr Stockdale should act as RFO

Resolved: Cllr Stockdale to act as RFO for the year 2017 to 2018

07.11.12

Small Grants Application Procedure

Resolved: The Parish Council agreed to adopt the Small Grants Application Procedure and Policy document with immediate effect.

Action: Cllr Russell to add Application Form and Policy document to Arena website.

07.11.13

Budget and Precept

Budget report received and discussed. Vat refund of approximately £880 expected. Cllrs discussed the role of Shires Pay Services.

Action: Cllr Stockdale to telephone Shires Pay Services to discuss the contract

Resolved: Cllrs agreed that £2000 from the existing Parish Council bank balance to be allocated to Village Improvements

Action: Budget to be redrafted by Cllr Stockdale

Resolved: Precept for 2018/2019 agreed at current level

07.11.14

Transparency Fund Application

Action: Cllr Russell to submit application for a further grant from the Transparency Fund

07.11.15

Grant Application from Church Minshull Sports and Social Club

Cllr Russell left the room.

The Sports and Social Club are seeking funding for a bowling mat and Bridge equipment.

Resolved: That the Parish Council agreed to make a £250 grant donation to Church Minshull Sports and Social Club, accompanied by a letter with preferences on the allocation of the money

Action: Cllr Carss to write a letter as above.

07.11.16 AUTHORISATION OF PAYMENTS

The Parish Council authorised payment of the following accounts: -

BDO	£120.00
HMRC	£ 95.00
Clerk Salary	£380.78
Shires Pay Services	
CMVH	£ 60.00
ChALC Training	£105.00
Lengthsman Expenses	£ 25.99
Then Media	£447.84
Poppy Wreath	£ 25.00

07.11.17 CORRESPONDENCE

A letter received from local MP about an initiative called "Singing for Syrians"

Action: Cllr Stockdale to pass letter on to Sandra Wallis.

07.11.18 ANY OTHER BUSINESS

Cllr Carss to store Parish Council Laptop on domestic premises

07.11.19 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Tuesday 9th January 2018

Chairman.....

9 January 2018