

CHURCH MINSHULL PARISH COUNCIL

**The Next Meeting of Church Minshull Parish Council
will be held in the Village Hall
on Monday 17th September 2012 at 7.30pm**

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS IN ITEMS ON THE AGENDA
3. MINUTES OF THE LAST MEETING
4. MATTERS ARISING FROM THE MINUTES
5. BOROUGH COUNCILLOR'S REPORT
6. REPORTS FROM MEETINGS:
 - Local Area Partnership meetings
 - Police Cluster Meeting
7. TO RECEIVE A LETTER OF RESIGNATION FROM THE CLERK
8. TO CONSIDER ANY PLANNING APPLICATIONS
9. COMMUNITY SPEED WATCH SCHEME
10. TO CONSIDER PROGRESS ON A STRATEGIC VISION FOR THE FUTURE OF THE COMMUNITY
11. TO CONSIDER A LOGO FOR THE USE OF THE PARISH COUNCIL
12. ACCOUNTS FOR PAYMENT & AUDIT TRAIL
13. CORRESPONDENCE
14. ANY OTHER BUSINESS
(Members are asked to note that whilst this Agenda item may be used to raise issues of concern, substantive decisions can only be taken where business has been specified on the Agenda)

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September 2012

CHURCH MINSHULL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 17th September 2012

Present

Cllrs D Wallis, K Bannon, L Bannon, M Carss, C Challinor and P Harper.
One member of the public.
Gwyn Griffiths (Clerk).

1. Apologies for absence

An apology for absence was received from Cllr Charlesworth (holiday).

RESOLVED

That the apology received be accepted as a valid reason for absence under Section 85 of the Local Government Act 1972.

An apology for absence was also received from Borough Cllr Jones, who was on council business in London.

2. Declarations of Interest

There were no declarations of interest at this point.

3. Public participation

A member of the public was present to engage in public participation, and commented on issues relating to potential traffic calming measures in the village. Members discussed a paper which had been prepared, listing potential measures.

RESOLVED

That the paper, as circulated and now amended, be forwarded to Borough Cllr Jones with a request that it forms the basis of a meeting between members of the Parish Council and appropriate officers from Cheshire East Council.

4. Minutes of the last meeting

RESOLVED

That the minutes of the meeting of 16th July 2012 be approved as a true record and be signed by the Chairman.

5. Matters arising

Highways matters. It was suggested that the Parish Council might usefully be represented on the LAP Highways Group.

RESOLVED

That Cllr Carss be nominated to the Highways Group of the LAP.

Weed clearing. It was confirmed that weed clearing had taken place in early July, as reported to the previous meeting. The Borough Council was unwilling to transfer the responsibility and the budget for weed clearing to the Parish Council as the sum involved would be very small, and also because of health and safety concerns.

Wulvern. The Chairman and Clerk advised that despite their best endeavours no useful response had been received. It was agreed that the Village Vision Direct Action Group would progress, by seeking a direct approach to Wulvern from affected tenants.

Planning issues. The template letter to Stephen O'Brien regarding potential expansion of the poultry business on Minshull Lane promised by Cllr Jones had not yet been supplied.

Code of Conduct. The Clerk reported that he expected full details and necessary forms to have been supplied by Cheshire East in time for the November meeting. In the meantime it would be helpful to pass a further resolution in light of minor changes to the Draft Code which had now been adopted by Cheshire East.

RESOLVED

That the Model Code of Conduct, as approved by Cheshire East Council, be adopted as the Code of Conduct for members of Church Minshull Parish Council.

Speed Watch Signs. Cllr Challoner reported that despite contacting Mr Chan at Highways, and receiving an assurance that arrangements would be made to install the Community Speed Watch signs there had been no further progress or response.

RESOLVED

That in light of the lack of progress members be authorised to proceed with the installation of the signs as necessary and appropriate.

5. Borough Councillor's Report

In the absence of Cllr Jones there was no report.

6. Reports from outside bodies

A planned meeting of the LAP Transport Group had been cancelled at a late stage. The Group Chairman had provided an update on the potential Church Minshull bus service – matters were 'on hold' as Cheshire East was concentrating on its transport consultation. Concern was expressed that the impetus achieved could be lost, particularly from potential private sector partners.

A member advised that he had been told that the Worleston – Nantwich service had been reinstated, though he could find no confirmation of this on the Cheshire East website.

7. Resignation of Clerk

The Chairman advised members that he had received a letter from the Clerk expressing an intention to resign from his position. The Clerk emphasised that this was due to family circumstances which required him to reduce his commitments, and did not reflect in any way on the council. Members received and accepted the resignation, and the Clerk agreed to draw up an appropriate job description and advertisement to seek a replacement. He stressed that he would be happy to continue in office for a reasonable period until a replacement had been recruited.

8. Planning applications

There were no planning applications to discuss.

9. Community Speed Watch Scheme

The scheme was progressing well and a rota to the end of November was in place. The scheme would reduce in scale over the winter period as a result of the shorter days, but a further training session would be useful in February for new volunteers who had already come forward, with a view to developing the scheme further in the spring.

10. Strategic Vision for the Community

Cllr K Bannon advised members that the feedback meeting in early September had identified four top themes:

- Traffic
- Footpaths & Environment
- Communal Open Space
- Broadband

The Steering Group would progress these matters.

11. Logo for the Parish Council

The successful design had been approved and was now available for use. Templates were viewed and approved for use by the Parish Council.

12. Accounts for Payment and Audit Trail

RESOLVED

That the following be authorised for payment:

D Wallis	reimbursement	£ 48.40	535
J Headon	logo competition	£ 25.00	536

Bank statements were examined by members and signed by the Chairman.

13. Correspondence

The Clerk tabled correspondence received since the last meeting. There were no matters requiring decision; a questionnaire relating to the forthcoming Police Commissioner elections was completed.

14. Any Other Business

Members considered a number of issues raised by members and the Clerk, which included:

Potential sources of help with gardening for elderly residents – Cllr Challoner agreed to investigate options through the CAB.

Cllr Bannon advised that he had investigated a possible upgrade of the website, using the designers responsible for the very successful Audlem website, and had received a quotation in the sum of £1,000 plus a £12 monthly maintenance fee. Possible sources of funding had been explored, but as a parish council certain grants were unavailable. However, the National Lottery Awards For All scheme seemed an option.

RESOLVED

That an application be made under Awards For All, to be co-ordinated by Cllr L Bannon and the Clerk.

A number of highways issues were raised; these would be included in the Council's discussions at the meeting with Highways Officers to be arranged by Cllr Jones.