



**CHURCH MINSHULL PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 04 SEPTEMBER 2018**

PRESENT:

Cllr Jeanne Stockdale (Chairman), Cllr Lesley Baddeley, Cllr Brian Charlesworth, Cllr Nigel Lewis, Cllr Bob Schiller and Cllr Jo Smith

IN ATTENDANCE:

Borough Cllr Chris Green and four members of the public

18/73 APOLOGIES FOR ABSENCE

18/73.1 Cllr Carss

18/74 DECLARATIONS OF INTEREST

18/74.1 None

18/75 MINUTES OF THE MEETING HELD ON 03 JULY 2018

18/75.1 RESOLVED – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

18/76 FLOODING ON CROSS LANE

18/76.1 A member of public outlined the problem of flooding on Cross Lane. This had been reported previously and the Borough Council had cleared the gullies. Further remedial works were likely to be included in the 2019/20 financial year.

18/76.2 Photographs had been provided of a recent flooding in the area. It was agreed that the highways authority should be urged to undertake remedial works as a matter of priority. Cllr Smith was asked to liaise with the Borough Council on this matter.

18/77 BOROUGH COUNCILLOR'S REPORT

18/77.1 Borough Cllr Green provided an update on matters at the Borough Council, in particular, making reference to the New Homes Bonus and other sources of funding. It was expected that funding from the New Homes Bonus would be available to community schemes across the whole Borough, regardless of whether houses had been built in an area.

18/78 PLANNING MATTERS

18/78.1 Outstanding Applications

18/3872N	Single storey rear and side extension with front porch at Bridge House Bungalow, Nantwich Road, Church Minshull,	<i>No comment</i> (Delegated authority – target decision date 26 September)
18/3771N	Reconfiguration of the existing caravan park including the siting of an additional 4 static residential caravans, re-siting of gas tanks and demolition of garages	<i>No comment</i> (Delegated authority – target

	(Resubmission App Ref: 18/2156N) at Home Farm Park	decision date 19 September)
18/2156N	Reconfiguration of the existing caravan park including the siting of an additional 4 static holiday caravans following the demolition of some derelict garages at Home Farm Park	Approved
17/5322N	Proposed detached dwelling and associated parking & access (re-submission of application 17/2739N) at Frog Manor	Refused (effect on lime tree subject to TPO)

18/79 TRAFFIC MANAGEMENT

18/79.1 Members of the public raised a number of traffic issues in the village. Particular reference was made to problems in the vicinity of the bridges which resulted in considerable queues at various times during the day.

18/79.2 Councillors considered the main issues to be the bridge, buffer zones, pinch points and the areas outside the buffer zones. Councillors were reminded that the Council had suggested additions to the proposed 50mph buffer zones and requested a meeting with the Borough Council to take this forward.

18/79.3 It was important that the Council had statistical evidence to support the anecdotal evidence about traffic problems in the village. The Clerk was asked to liaise with Minshull Vernon Parish Council to enquire whether the Speed Indicator Device was still available to hire. Further feedback about traffic problems and accidents would be sought from residents via the Insight magazine. Data on accidents would be sought from the PCSOs.

18/80 BINS

18/80.1 With regards to an additional waste bin on Weaver View, it was noted that there were already two waste bins along the road therefore a further bin was not necessary.

18/80.2 With regards to the dog waste bin on Eachus Lane, Cllr Smith confirmed that the landowner had provided approval for its installation. The Lengthsman had agreed to empty the bin.
RESOLVED – that the Council purchases a Glasdon Retriever 50 dog waste bin to be placed on Eachus Lane.

18/81 VILLAGE IMPROVEMENTS

18/81.1 Councillors considered suggestions for village improvements. It was noted that although monies had been spent on the noticeboard, this had been funded in 2017/18, therefore, there was £2,000 available for the improvements.

18/81.2 Suggestions included clearance of the Himalayan balsam from the River Weaver, a Children’s Play Area and footpaths into the village.

18/81.3 With regards to the footpath into the village, there were safety concerns regarding using the grass verges. Borough Cllr Green was asked to clarify the legal point regarding maintenance of the verges. Councillors agreed to consider the safest path into the village, as this may require the purchase of land.

18/82 REPORTS FROM MEETINGS

18/82.1 Cllr Charlesworth provided an update from the recent Police Cluster meeting. It was noted that there had been 109 incidents in the Cluster area in the last quarter.

18/83 GENERAL DATA PROTECTION REGULATION (GDPR)

18/83.1 The Clerk circulated the Information Audit which outlined the Council's information flows. In addition, the draft Privacy Notice and Information Retention and Disposal Policy were considered.

RESOLVED – that the above Audit and Policies be approved.

18/83.2 With regards to the email addresses, Cllr Schiller was still awaiting details of the initial costings.

18/84 FINANCE REPORT

18/84.1 The Responsible Financial Officer submitted the finance report which detailed the spending against budget for each budget line and a bank reconciliation statement.

18/84.2 Payments

RESOLVED – that the following payments be authorised:

Payee	Reason	Cheque	Total	VAT	Net
JDH Business Svs	Internal Audit	100730	143.40	23.90	119.50
CMVH	Hall Hire	100731	24.00	4.00	20.00
HMRC	PAYE Q2	100732	226.80		226.80
Mark Robinson	Salary & Expenses	100733	342.76		342.76
Peter Wilson	Lengthsman	100734	272.00		272.00

18/84.3 Internal Audit

The Audit was undertaken by JDH Business Services. The outcome of the audit was that 'on the basis of the internal audit work carried out, which was limited to the tests indicated, in their view the Council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations set out in the report.

RESOLVED – that:-

i) the responses to the recommendations be approved as set out in the report; and

ii) the opening balance 2017/18 in the Annual Accounting Statement be amended from £11,799 to £11,800.

18/85 DATE OF NEXT MEETING

18/85.1 Tuesday, 06 November 2018, commencing at 7.30pm

18/86 DATES OF MEETINGS 2019

18/86.1 Tuesdays, commencing at 7.30pm

08 January, 05 March, 14 May (AGM), 02 July, 03 September and 05 November.