



**CHURCH MINSHULL PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON TUESDAY 09 JANUARY 2018**

**PRESENT:**

Cllr Meikle Carss (Chairman), Cllr Jeanne Stockdale (Vice-Chairman), Cllr Lesley Baddeley, Cllr Graham Russell and Cllr Jo Smith.

**18/01 APOLOGIES FOR ABSENCE**

18/01.1 Cllr Schiller

**18/02 DECLARATIONS OF INTEREST**

18/02.1 None

**18/03 MINUTES OF THE MEETING HELD ON 07 NOVEMBER 2017**

18/03.1 Thanks were conveyed to Cllr Baddeley for producing the minutes, in the absence of a Clerk.

RESOLVED – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

**18/04 MATTERS ARISING**

18/04.1 Home Farm Park Surgery – this would be discussed at the next meeting.

18/04.2 Transparency Code Funding – Cllr Russell confirmed that the Council would not be able to seek funding for the continuation of the website as it was already in existence prior to the Code's implementation.

**18/05 OPPORTUNITY FOR THE PUBLIC TO SPEAK**

18/05.1 None present.

**18/06 APPOINTMENT OF CLERK AND RESPONSIBLE FINANCIAL OFFICER**

18/06.1 The Council noted that Mark Robinson had been appointed to the position of Clerk and Responsible Financial Officer, from 18 December 2017, with a starting salary of SCP22. The contract had been signed by the Chairman and the Clerk.

RESOLVED – that:-

- i) the conditions of appointment be endorsed; and
- ii) a letter be sent to HSBC bank to the effect that all correspondence is addressed to the new Clerk's home address.

**18/07 BANK MANDATE**

18/07.1 Cllr Stockdale advised that it had become apparent that there were problems with the existing bank mandate, therefore, it would be necessary to review the signatories and re-submit the mandate.

RESOLVED – that the account signatories be Cllrs Carss, Stockdale, Baddeley and Smith.

**18/08 BOROUGH COUNCILLOR’S REPORT**

18/08.1 It was noted that there was currently a vacancy in the position of Borough Councillor followed the resignation of Michael Jones.

**18/09 PLANNING MATTERS**

18/09.1 Application for consideration at the meeting  
None.

18/09.2 Decisions made since the last meeting

Ref	Proposal	Parish Council Response	Decision
17/5766N	Certificate of lawful existing development of replacement of boiler, tank and transfer of systems from gas to oil at Oakhurst, Over Road, Church Minshull	No objection	Certificate Issued
17/5691N	Diversion of an 11Kv overhead line at Minshull Wharf, Cross Lane, Minshull Vernon	No objection	Approved

18/09.3 Outstanding Applications

Ref	Proposal	Decision
17/5322N	Proposed dwelling at Frog Manor, Over Road, Church Minshull	None (target date 13 Dec 2017)
17/4824N	Re-location of paint workshop and expansion of boat and caravan storage area at Aqueduct Marina	None (target date 26 Feb)
17/4733N	Lean to porch to the rear at Willow Tree Barn, Woodgreen Lane, Church Minshull	Refused - detrimental impact upon the building’s rural character and historic value
17/4606N	Erection of greenhouse in the rear garden at Minshull Wharf, Cross Lane, Minshull Vernon	Approved with conditions

18/09.4 Brooke Cottage, Church Minshull

Further to the report of potential planning enforcement issues at this site, the Borough Council would be requested to provide an update.

**18/10 BUDGET AND PRECEPT 2018/19**

18/10.1 Councillors considered the revised budget for 2018/19. It was noted that the report was inclusive of VAT and this would be amended to being exclusive of VAT for financial reporting purposes moving forward. It was noted that a VAT refund had been received in the sum of £888.32, covering the period April 2014 to June 2017.

18/10.2 The meeting agreed an increase to the budget line for the Parish Lengthsman to £1,000, the result of which was an overall budget of £8,464 (inc VAT).

RESOLVED - that:-

- i) the Council’s budget 2018/19 be in the sum of £8,464; and
- ii) the Council’s precept 2018/19 be £4,644.00.

**18/11 APPROVAL OF PAYMENT – VILLAGE HALL IMPROVEMENTS**

18/11.1 Following the approval of the payment of £1,150 in September 2017, the actual payment was made in December in the sum of £1,090.70.

## **18/12 B5074 TRAFFIC MANAGEMENT**

18/12.1 Councillors discussed the next steps regarding the implementation of the traffic management proposals, with particular reference to the 40mph buffer zones. The 600m zones had been mapped and, whilst in agreement with these, it was considered that additional traffic calming measures would be required outside these zones. Cllr Smith was asked to draft a letter to Cheshire East requesting discussions to take this forward, which would be submitted by the Clerk.

18/12.2 Correspondence had been received regarding the high number of HGVs travelling through the village. Previous experience had shown the benefit of liaising directly with haulage companies to dissuade their drivers from using the B5074. It was agreed that a survey would be held in January to record the HGVs travelling through the village, with a view to liaising with companies about the problems being caused by their vehicles. Residents would be asked to partake in this survey via the website/social media.

18/12.3 Cllr Smith updated the meeting on progress with regard to repairs to potholes, some of which had required more than one repair.

## **18/13 DOG FOULING**

18/13.1 Councillors discussed the problems caused by dog fouling in many parts of the village. It was suggested that the provision of dog waste bins would assist with reducing these issues. Cllr Smith agreed to liaise with one of the landowners and a message would be placed on the website seeking suggestions as to where to place other such bins. The Clerk was asked to liaise with the Borough Council regarding the provision of dog waste bins and the outcome of the consultation on the Public Spaces Protection Order to tackle dog fouling.

## **18/14 REPORTS FROM MEETINGS**

### **18/14.1 Neighbourhood Development Plan**

Cllr Carss provided an update on progress on the Plan and the expectation remained that the referendum would be during the summer period.

## **18/15 RESIGNATION**

18/15.1 Cllr Russell had submitted his resignation from the Parish Council. On behalf of the Council, the Chairman thanked Cllr Russell for his work and dedication to the Parish as a Councillor.

18/15.2 The Clerk advised that the vacancy would be advertised in accordance with the appropriate legislation.

## **18/16 BEST KEPT VILLAGE COMPETITION**

18/16.1 Cheshire Community Action had contacted organisations to publicise the Best Kept Village Competition. Whilst the Council did not plan to enter this competition, Cllr Stockdale was asked to review whether there were any other categories that would be more appropriate.

## **18/17 DATE OF NEXT MEETING**

18/17.1 Tuesday, 06 March 2018, commencing at 7.30pm.