

# Church Minshull Village Hall Enquiry



Registered Charity No.520035

Sections in Grey to be completed by Booking Secretary

**NAME OF HIRER:** .....

**ADDRESS:**.....

**TELEPHONE: DAY:** ..... **EVENING:**.....

**e-mail address:** ..... **Date of Request:** .....

**QUOTED HIRE CHARGE: £**..... **ADDITIONAL CLEANING FEE £**.....

Plus **DEPOSIT/SURETY: £**.....

**Period of Hire Requested:**

**From:** ..... **Time:** ..... **Regular Hire Every**.....

**To:** ..... **Time:** .....

A surety/deposit of up to £500 may be required for any individual hire

**Type of Event to be held** .....

The hall is licensed for:	Type of activities to take place at event:
a. The performance of plays	
b. The exhibition of films	
c. Indoor sporting events	
d. Boxing or wrestling entertainment	
e. The performance of live music	
f. The playing of recorded music	
g. The performance of dance	
h. Entertainments similar to those in a – g	
i. Making music	
j. Dancing	
k. Entertainment similar to those in i – j	

**How did they know about the Village Hall?**

*Word of mouth /internet search /social media / advertisement / other*

**Is a Licensed Bar required Y/N**

**Who is providing the Bar Badger/Other Pub/Hirer**

**Does the Hirer intend to apply for a TEN?**

**Comments**

**Hire Authorised by two Trustees of Church Minshull Village Hall:**

**Signed:** ..... **Signed:** .....

**Name:** ..... **Name:** .....

**Date:** .....

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