



**CHURCH MINSHULL PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 03 JULY 2018**

PRESENT:

Cllr Meikle Carss (Chairman), Cllr Jeanne Stockdale (Vice-Chairman), Cllr Lesley Baddeley, Cllr Brian Charlesworth, Cllr Nigel Lewis, Cllr Bob Schiller and Cllr Jo Smith

IN ATTENDANCE:

Borough Cllr Chris Green

18/57 APOLOGIES FOR ABSENCE

18/57.1 None

18/58 DECLARATIONS OF INTEREST

18/58.1 None

18/59 MINUTES OF THE MEETING HELD ON 08 MAY 2018

18/59.1 RESOLVED – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

18/60 MATTERS ARISING

18/60.1 B5074

Councillors noted the response from United Utilities to the letter expressing concern about the high number of their HGVs travelling through the village. The response identified that this increase had arisen as a result of a temporary process change following a problem onsite last year, which had now ceased. United Utilities had agreed to use an alternative route should this temporary process be required again.

18/61 B5074 – PROPOSED 40MPH BUFFER ZONES

18/61.1 The Borough Council had published a consultation for the introduction of 40MPH buffer zones to the North and South of the 30MPH zone in the village, in line with the outcome of the B5074 Safety and Speed Review. Whilst welcoming the proposals, Councillors suggested extending the proposals and requested a meeting between the highways authority, Borough Cllr Green and a number of Parish Councillors to take this forward.

RESOLVED - that the Council supports the introduction of the buffer zones and further proposes the following –

- A marginal extension to the 40mph limit to the south of Church Minshull to encompass the Minshull Lane junction
- To the north, the imposition of a 50mph limit from immediately north of the proposed 40mph buffer zone to the meet the existing 50mph speed limit that Cheshire West have implemented on an identical stretch road. This would incorporate the hidden hazards at Lea Green and a request for double white lines at this location too.

18/62 OPPORTUNITY FOR THE PUBLIC TO SPEAK

18/62.1 None present.

18/63 BOROUGH COUNCILLOR’S REPORT

18/63.1 Borough Cllr Green provided an update on matters affecting the Borough Council. It was noted that Cllr Green had been elected to the Licensing Committee, Health and Adult Social Care Overview and Scrutiny Committee, and the Environment and Regeneration Overview and Scrutiny Committee.

18/64 PLANNING MATTERS

18/64.1 Application for consideration at the meeting

Ref	Proposal	Decision
18/2156N	Reconfiguration of the existing caravan park including the siting of an additional 4 static holiday caravans following the demolition of some derelict garages at Home Farm Park – REVISED PLANS	As a result of the revisions to the plans, to support the application

18/64.2 Outstanding Applications

18/1493T	Works to trees in conservation area at Weaver Manor, Nantwich Road, Church Minshull	Approved
17/5322N	Proposed detached dwelling and associated parking & access (re-submission of application 17/2739N) at Frog Manor,	No decision yet (delegated authority)

18/65 FLOODING

18/65.1 Councillors discussed the problems caused by flooding on Cross Lane. This had been referred to the highways authority who had arranged for the gullies to be cleaned. Borough Cllr Green was asked to take this forward.

18/66 BINS

18/66.1 With regards to the dog waste bin on Eachus Lane, the Borough Council confirmed that the waste should be collected in the same way as other waste. With regards to placing a bin on Eachus Lane, Cllr Smith would seek final permission from the landowner

18/66.2 With regards to an additional waste bin on Weaver View, it was necessary to check whether there was one there already.

18/66.3 Both of the above items would be added to the agenda for the next meeting.

18/67 RIVERWATCH

18/67.1 Cllr Lewis provided feedback on investigations into the amount of silting of the river in the vicinity of Bridge House. It was noted that there was no evidence of any of the gardens being eroded. However, there was considerable effluent in the area and Cllr Lewis would discuss this with the Canals and River Trust/ Environment Agency.

18/68 NEIGHBOURHOOD PLAN

18/68.1 The Chairman acknowledged that there had been slow progress on the development of the Neighbourhood Plan over the recent months. Cllr Schiller agreed to move forward the development of the Plan, and thus the Chairman would hand over the relevant documentation.

18/69 GENERAL DATA PROTECTION REGULATION (GDPR)

18/69.1 The Chairman advised that there had been a review of personal information held on the website. This had resulted in all persons with such information being contacted and invited to indicate their preference as to whether they wished their information to be retained or removed.

18/69.2 The Clerk circulated the Information Audit which outlined the Council's information flows. In addition, the draft Privacy Notice and Information Retention and Disposal Policy were circulated, and the Information Security Policy would follow. These would be considered formally at the next meeting.

18/69.3 Councillors considered the costs of obtaining a Council domain name and individual email addresses for each Councillor in order to be fully compliant with GDPR requirements. Cllr Schiller gave details of a competitive quote for these requirements and was asked to take this forward and report the findings to the next meeting.

18/70 FINANCE REPORT

18/70.1 The Responsible Financial Officer submitted the finance report which detailed the spending against budget for each budget line.

18/70.2 Payments

RESOLVED – that the following payments be authorised:

Payee	Reason	Cheque	Total	VAT	Net
CMVH	Hall Hire and Event	100726	248.00	41.33	206.67
Whitehill Direct	Noticeboard	100727	1,018.80	169.80	849.00
Mark Robinson	Salary (342.76) Expenses (21.40)	100728	364.16		364.16
HMRC	PAYE Q1	100729	226.80		226.80

18/70.3 Annual Governance and Accountability Return (AGAR)

Councillors were reminded that the Council had declared itself an exempt authority and thus would not be required to submit the AGAR to the External Auditor. However, it had been published in accordance with the appropriate legislation and in accordance with the Transparency Code on the Council's website.

18/71 FOOTPATH

18/71.1 It was reported that a footpath and stile had been removed from a field and Cllr Lewis was asked to investigate this.

18/72 DATE OF NEXT MEETING

18/72.1 Tuesday, 04 September 2018, commencing at 7.30pm