



**CHURCH MINSHULL PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON TUESDAY 08 MAY 2018**

**PRESENT:**

Cllr Meikle Carss (Chairman), Cllr Jeanne Stockdale (Vice-Chairman), Cllr Lesley Baddeley, Cllr Brian Charlesworth, Cllr Nigel Lewis, Cllr Bob Schiller and Cllr Jo Smith

**IN ATTENDANCE:**

Borough Cllr Chris Green

**18/39 ELECTION OF CHAIRMAN**

**RESOLVED** – It was proposed by Cllr Stockdale and seconded by Cllr Smith that Cllr Carss be elected as Chairman of the Council for the ensuing municipal year.

**18/40 ELECTION OF VICE-CHAIRMAN**

**RESOLVED** – It was proposed by Cllr Smith and seconded by Cllr Baddeley that Cllr Stockdale be elected as Vice-Chairman of the Council for the ensuing municipal year.

**18/41 APOLOGIES FOR ABSENCE**

18/41.1 None

**18/42 DECLARATIONS OF INTEREST**

18/42.1 None

**18/43 MINUTES OF THE MEETING HELD ON 06 MARCH 2018**

18/43.1 **RESOLVED** – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

**18/44 MATTERS ARISING**

18/44.1 Councillors noted the response from the Borough Council regarding the changes to the domestic waste policy.

**18/45 OPPORTUNITY FOR THE PUBLIC TO SPEAK**

18/45.1 None present.

**18/46 BOROUGH COUNCILLOR'S REPORT**

18/46.1 Councillors welcomed the new Borough Cllr for the Bunbury Ward, Chris Green to the meeting. Chris was keen to support the Parish Councils in the ward and was happy to be copied into all correspondence between the Parish and Borough Councils.

**18/47 PLANNING MATTERS**

18/47.1 Application for consideration at the meeting

Ref	Proposal	Decision
18/2156N	Reconfiguration of the existing caravan park including the siting of an additional 4 static holiday caravans following the demolition of some derelict garages at Home Farm Park	Clarification required regarding holiday use

18/47.2 Outstanding Applications

18/1493T	Works to trees in conservation area at Weaver Manor, Nantwich Road, Church Minshull	No decision yet (delegated authority)
18/0839N	Certificate of lawful existing use of land from agriculture to domestic garden at Beech House, Nantwich Road, Church Minshull	Positive Certificate
17/4824N	Re-location of paint workshop approved under Planning Application Ref:10/4666N . Expansion of boat and caravan storage area approved under Planning Application Ref: 12/4718/N at Aqueduct Marina	Refused (site in open countryside)
17/5322N	Proposed detached dwelling and associated parking & access (re-submission of application 17/2739N) at Frog Manor,	No decision yet (delegated authority)

18/47.3 Cheshire East Borough Council (Church Minshull – Frog Manor) Tree Preservation Order 2018

This TPO had been made on 18 April 2018 and covered a lime tree on the site. It was noted that the TPO could be made permanent following a six-month period from the date of the initial order, subject to the consideration of any objections.

**18/48 B5074 TRAFFIC MANAGEMENT**

18/48.1 The Chairman reminded Councillors that there had been no response from the Borough Council to a number of requests for a meeting to take forward the provision of the buffer zones on the B5074. It was agreed that the Chairman would discuss this with Borough Cllr Green, including the provision of the correspondence on this and on the street lighting issue.

**18/49 DOG FOULING**

18/49.1 The Clerk advised that the Borough Council agree to add a new bin on Weaver View to the schedule of bin collections on the condition that an appropriate bin was supplied by the Parish Council. The Borough Council suggested an appropriate bin, although Councillors requested that the Clerk discuss whether a more reasonably priced bin would be permissible.

18/49.2 With regards to a dog waste bin on Eachus Lane, the Lengthsman indicated that he would be willing to empty this although sought advice on where the waste could be disposed of. A response to this was awaited from the Borough Council.

**18/50 LARGE GOODS VEHICLES**

18/50.1 Following discussions at the last meeting, the Chairman had drafted a letter to United Utilities expressing concern at their vehicles using the B50874 through the village. It was suggested that details of registration numbers and timings would support any representation, as well as contacting the Member of Parliament.

**18/51 NEWCOMERS' EVENT**

18/51.1 This would be held on 12 May 2018, as part of the re-opening of the refurbished Village Hall. To date, £224 had been spent, of which the Parish Council had agreed to fund £200.

**18/52 NOTICEBOARD**

18/52.1 The Chairman advised that there had been difficulty obtaining a clear enough copy of the Parish logo, although this had now been resolved and the noticeboard was in production.

**18/53 REPORTS FROM MEETINGS**

18/53.1 Police Cluster Meeting

Cllr Charlesworth gave an update from the recent Police Cluster meeting.

18/53.2 Finance Training

Cllr Schiller had attended the training provided by Chalc and indicated that there were no immediate concerns about the Council's financial processes and controls.

18/53.3 Leighton Development

The Chairman had attended the public meeting regarding the proposals for housing and changes to the road network in the vicinity of Leighton Hospital. The consultation period had now closed and the next course of action would be any related planning applications.

**18/54 GENERAL DATA PROTECTION REGULATION (GDPR)**

18/54.1 The Clerk advised that the Government had agreed to amend the legislation to remove the requirement for Parish and Town Councils to appoint Data Protection Officers. The Chairman, Cllr Lewis and the Clerk would be meeting to discuss the requirements in the coming weeks

RESOLVED – that in the event that any actions are required before the next meeting to ensure compliance with the legislation, these be delegated to the Clerk in consultation with the Chairman and Vice-Chairman.

**18/55 FINANCE REPORT**

18/55.1 Annual Governance and Accountability Return

The Responsible Financial Officer submitted the Accounting Statement and Annual Governance Statement for 2017/18. As the Council's income and expenditure was below £25,000 for the year, it could resolve to be exempt from a limited assurance review.

RESOLVED – that:-

- i) The Council approves the Accounting Statement and Annual Governance Statement 2017/18; and
- ii) The Council certifies itself as exempt from the limited assurance review for 2017/18, as it complies with the necessary criteria.

18/55.2 Payments

RESOLVED – that the following payments be authorised:

Payee	Reason	Cheque No.	Total
Peter Wilson	Lengthsman	100721	153.00
CHALC	Affiliation	100722	133.92
Cheshire Community Action	Affiliation	100723	20.00
St Mary's Acton PCC	Insight magazine	100724	110.00

18/55.3 Insurance

Councillors considered the Annual insurance renewal from Community Lincs. The Clerk advised that all of the necessary clauses were adequate.

RESOLVED – that the Council agrees a 5-year long term understanding

Church Minshull Parish Council – 08 May 2018

with the current insurance provider at a cost of £144.59.

**18/56 DATE OF NEXT MEETING**

18/56.1 Tuesday, 03 July 2018, commencing at 7.30pm