



**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD ON THE 19TH MAY 2015.**

Present: Cllr D Wallis Chairman
Cllr L Bannon Vice Chairman
Cllr M Bannon
Cllr C Challoner
Cllr J Stockdale
Cllr M Carss
Cllr B Charlesworth

Mrs S McBennett Clerk to Church Minshull Parish Council
Graham Russell Member of the Public

19.05.01 Declaration of Acceptance of Office

Cllrs signed the forms Declaration of Acceptance of Office in the presence of the Clerk.

Resolved

That the Cllrs Declarations of Acceptance Office be accepted and retained by the Clerk.

19.05.02 Apologies for Absence

Apologies for absence were received from Councillor M Jones.

19.05.03 Register of Members Interests

Cllrs completed and signed the General Notice of Registrable Interests: Town or Parish Councils.

Resolved

That the new Register of Members Interest be accepted and witnessed by the Clerk.

19.05.04 Declarations of Pecuniary Interests

No declarations of pecuniary interests were reported.

19.05.05 Public Participation

Three members of the public were present; all registered issues regarding traffic problems and road hazards. The issues raised were dealt with under point 19.05.13 collectively.

19.05.06 Annual Statements of Accounts and Governance 2014-2015

Clerk outlined the Annual Statements of Accounts and Governance to Cllrs and gave an overview of the Annual Audit for the year 2014-15 prepared for external auditors BDO.

Resolved

That the Annual Accounting and Governance Statements be approved and signed by the Chairman and the Clerk.

19.05.07 Annual Business

(a) Review of Standing Orders

Resolved

That the Council agreed there should be no change to Standing Orders.

(b) Risk Assessments

The risk assessment for the Council was outlined to Cllrs by the Clerk; covering Physical, Financial and Policy.

Cllrs had sight of the Policy Documents providing cover from Community Lincs Insurance Services.

Resolved

That the Council agreed current protection against risks was adequately provided for and that an assessment of the relevant issues was complete.

19.05.08 Minutes of the Meeting Held on 16th March 2015

Resolved

That the minutes of the meeting of 16th March 2015 be accepted as an accurate record and be signed by the Chairman.

19.05.09 Matters Arising

Minutes prepared by: Sandie McBennett (Clerk)
May 2015



No matters arising from the previous minutes were reported.

19.05.10 Borough Councillor's Report

No report received. Cllr Jones had sent apologies.

19.05.11 Housing Survey

Cllr K Bannon had been unable to meet with John Hesselwood due to availability. The meetings will be reported on at the next meeting of the Parish Council.

19.05.12 Planning Applications

Application No: 15/1643N

Demolition of single storey garage and formation of new single storey extension to accommodate a guest suite.

Ashbrook House, Over Road, Church Minshull, CW5 6EA

Resolved

That the Council had no objection to the planning application.

Application 15/2155N

Excavation of front garden area and construction of retaining walls to form a parking bay. 2 West View, Over Road, Church Minshull, CW5 6EA

Resolved

Cllrs registered an objection to the planning on the following grounds:-

Given that the property was within a conservation area, the proposed construction would not be conducive to the aesthetics of that row of houses.

19.05.13 Village Farm Traffic

Cllr Challoner reported on the Village Farm Management Meeting. Near misses had increased on previous reports for last year. The problems included line of sight. The problems would be included in the traffic calming issues detailed later.

Members of the public were present to engage in public participation and comment on issues relating to traffic calming measures in the village. An email had previously been received by Cllr Challoner regarding extending the traffic calming measures and speed restrictions already in place on Minshull Lane. The condition of the road (B5074) was also reported to be poor, hazardous and causing noise nuisance to residents. Regular traffic from the local Bentley Plant was reported to be frequent and fast.

A separate issue off Weaver View was reported regarding speeding traffic into the village which would also meet standing traffic at peak times in the village.

It was agreed that the Chairman would email Cllr Jones with the details of the discussions and arrange a meeting which would be open to all parties to attend.

The Clerk would contact Bentley to invite Sally Hepton to attend the meeting also.

19.05.14 Reports from Meetings

(a) Police Cluster Meeting

Cllr Charlesworth reported on the period January-March 2015 from recent Police Cluster Meetings.

The incidences of crime had increased during the quarter for burglary; criminal damage; theft and violence.

Drug related incidents were down on the previous quarter.

A recent correspondence was noted for the parish to "Meet the Commissioner".

(b) Canals and Rivers Trust

Graham Russell of SUMBA reported.

A bench base had been laid between bridges 12-13 for a bench to be placed within the next 6 weeks. Earlier in May an inspection was undertaken between the Badger Inn and bridges 11-14 for the planned Circular Walk. Rebekah Fuller then forwarded a detailed explanation of proposals and a map. CRT would be invited to be involved. Volunteers will be needed for future maintenance works.

The towpath audit with CRT was outlined, highlighting the imminent works of 11/12 June to extend the canal edge/widen it. In July/August and September SUMBA plan to level the gritted towpath and make good the fences and stiles.

The design brief for the "Minch Trail" was shown to Cllrs with examples of materials to be used.



Members of the public commented on the maize fields at this point and reported the public footpath had not be cleared or maintained. Cllr L Bannon explained how to notify CE of the problem. The Clerk would contact the farmer.

(c) Community Speed Watch Scheme

Cllr Challoner reported the rota was still in operation. An appeal for new volunteers on the VillageArena Website had been successful; Richard and Jenny Ware would join the rota once PCSO (Sharon Jones) had delivered training.

19.05.16 Authorisation of Payments

Resolved

(a) That the following accounts be authorised for payment:-

£ 30.00	ChALK - Clerk Induction Workshop
£119.04	ChALK Affiliation Fee
£144.59	Community Links Insurance Services
£200.00	Rebekah Jane Photography

(b) That the Parish Council witnessed signing of the mandate to add Cllrs Challoner and Stockdale to the current account and countersigned by the Clerk.

Cllr L Bannon reported receiving cheques totalling £132.00 in response to the offer of links and adverts on the VillageArena Website from local businesses. Cllr Bannon asked if the Parish Council was permitted to accept the donations. The Clerk agreed the Parish Council was permitted to accept the monies under Local Government Act 1972 S142 Powers to Publicise Council and Local Authority Functions.

Resolved

That the Parish Council be permitted to receive donations and the Clerk to bank the cheques received.

19.05.16 Correspondence

The Clerk outlined correspondence received since the last meeting.

Insight Magazine requested a donation for £100.

Resolved

That the Parish Council would support the Insight Magazine and a cheque be raised for £100.00 and signed by the Chair and Vice Chair at the meeting.

CE – Residents First

Resolved

That Cllr Carrs would write an article on the subject of the correspondence to be shared on the Parish Website; VillageArena.

Cheshire Community Action – Membership

Resolved

That Cllrs agreed to membership of Cheshire Community Action.

Advice Cheshire (ACE)

Resolved

That the posters and information provided by the new service Advice Cheshire would be displayed on the Parish Noticeboard.

Worleston Brownies – Donation Request

Resolved

That Cllrs agreed to forward a donation of Parish Funds in support of the start-up costs of the new Worleston Brownie Group and a cheque be raised for £25.00; signed by the Chair and Vice Chair at the meeting.

19.05.17 Chairman's Discretionary Fund

The Clerk outlined the remit of using Council monies to Cllrs and suggested a Chairman's Discretionary Fund should be added to the Budget Forecast for 2015-16 as a contingency fund.

Resolved

That a £250.00 Chairman's Discretionary Fund be added to the 2015-16 Budget Forecast.

19.05.18 Any Other Business

Cllr L Bannon reported on a meeting Mr and Mrs Ford of Erdswick Farm. Access across the land at Erdswick Farm was necessary to replace the footpath; replace rails and place a bench on the Circular Walk. Mr and Mrs Ford kindly agreed. Cllr Bannon noted a recent discussion with Mr G Russell regarding the funding of a bench. Cllrs will consider a donation to SUMBA at



the next meeting in respect of the provision of a bench on the Circular Walk. Cllr Bannon agreed to organise volunteers to set the base for the bench.

Cllr K Bannon updated Cllrs on the "Best Kept Village" competition. The village had been visited and viewed by Liz Davies and John Headon. Another visit is planned before 30th June.

Dog fouling in the village was reported as a persistent problem. Cllrs agreed to seek information and funding for a "Dog Waste Bin" and would consider the matter at the next meeting of the Parish Council.

Cllr Stockdale requested direct access to the VillageArena Website community amenity pages. Cllr Bannon confirmed this was a good idea and would be possible towards the end of summer when training could take place.

Cllr Stockdale updated Cllrs on works at the CM Village Hall. Works were progressing well. More funds had been raised and the project was financially in a better position. With grants approved the extension had been paid for. The total was £32,500.

The Clerk reported to Cllrs that the Parish Compact was provided to cover payment for a Lengthsman who would usually undertake general tidying duties as well as litter picking.

Resolved

That the Clerk may advertise for the vacant position of Lengthsman to work 2 hours per week in Church Minshull.

There being no further business to discuss, the meeting closed.

19.05.19 Date of Next Meeting

The date of the next Annual Meeting of the Church Minshull Parish Council will be held at The Church Minshull Village Hall on **Tuesday 21st July 2015**.

Signed..... Chairman